



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, January 18, 2022, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Larry Lee, Philip George, Larry Lee, Gloria Murphy, Rosemire Zanini
Directors Absent: None
Staff Present: Fire Chief Martin Cornilsen, Clerk Monica Hofstad
Others Present: Former Board Member Mary Nicholson

I. CALL TO ORDER / ROLL CALL

Meeting was called to order at 6:00 PM by Lee.

- A. Pledge of Allegiance
- B. Approval of Minutes from December Regular Board Meeting
 - ▶ Motion by George to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of January Agenda
 - ▶ Motion by George to approve agenda with the following changes: move **Closed Session** to Agenda Item III, and "Review / Authorize November Expenditures" changed to "Review / Authorize December Expenditures." Seconded by Murphy. Motion carried.

II. PUBLIC COMMENTS

- A. Mary Nicholson spoke about the Annual Chili Cook-off. A plaque that will display past winners is forthcoming; the next Chili Cook-off is scheduled to take place at the Robert Cabral Ag Center the first weekend in November 2022.
- B. Chief Cornilsen presented Mary Nicholson with a plaque in recognition for her service on the board from 2017 to 2021.

At 6:09 PM, the regular meeting was paused, and a closed session began.

III. CLOSED SESSION

- A. Workers' Comp. Update: firefighter status regarding workers' comp
- B. Board Appointments and Terms

At 6:35 PM, the closed session concluded, and the regular meeting resumed.

IV. MONTHLY REPORTS

- A. Fire Incidents Report
 - Cornilsen reviewed December's *Monthly Fire and EMS Major Incident Report*.

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- B. Response Time Report
 - Cornilsen reviewed December's *Average Response Time Per Station Report* for November.
- C. Training Report
 - Cornilsen reviewed December's training hours as noted in the *Total Training Hours per Personnel Report* for the month of November.
- D. Equipment Status
 - Cornilsen reported that all equipment is operational.

V. BUDGET AND FINANCE

- A. Budget Committee Revenue/Expense Report
 - December report reviewed by Lee.
- B. 2021-2022 Second Quarter Budget Review - tabled to next meeting

VI. OLD BUSINESS: NONE

VII. NEW BUSINESS / CONSENT / ACTION ITEMS (Board of Directors)

- A. Review board member appointment dates - tabled to next meeting
- B. Elect new chair of the board - tabled to next meeting
- C. New board committees - tabled to next meeting
 - Finance
 - 2x2 Community
 - Apparatus & Equipment
 - Personnel / Recruit & Retention
- D. Review / Authorize December expenditures
 - expenditures were reviewed
- E. Discussion on purchase of Type 1 Engine
 - Two potential vendors: Rosenbauer and HiTech
- F. Resolution on depreciation of assets – tabled to next meeting

VIII. FIRE CHIEF COMMENTS / UPDATES

- A. Personnel Update
 - The district has received rapid COVID tests from the county, as well as purchased aerosol spray disinfectant to use when returning from calls.

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B. Department Activities

- Chief Cornilsen has met with French Camp Elementary Principal Knapp. There is a possibility of scheduling a read with the students.
- Upcoming activities are career week for 8th graders and at the local high school, and a pancake breakfast
- Lt. Fisk is working on distributing First Alert smoke detectors from the American Red Cross.

IX. BOARD COMMENTS

- A. Murphy asked how we are reaching out to migrant workers. Chief Cornilsen replied that Lt. Valencia is actively involved in this community. He also offers CPR and First Aid to them.

X. ADJOURNMENT

Meeting was adjourned at 7:48 PM. The next regular meeting was scheduled for February 15th, 2022.