



**Minutes of the French Camp McKinley
Rural Fire Protection District
Board of Directors**



**Regular Board Meeting on February 16, 2021 at 6:00 pm
310 E. French Camp Road, French Camp, Ca. 95231**

The Regular Meeting of the Board of Directors for the French Camp McKinley Fire District was called to order by, Board Chairperson Nicholson on February 16, 2021, at 6:00P.M. at the French Camp McKinley Fire District Administration

Building; 310 E. French Camp Road, French Camp, CA 95231.

RollCall/Directors

Present: Mary Nicholson, Larry Lee, Gorman Houbein and Phillip George.

Directors Absent:

I. TELECONFERENCE:

- A.** Open to Public Audience with limited seating due to Covid-19, Social Distancing practices are enforced
- B.** Call Fire Administration for instruction to log into meeting (209-932-8629)

II. CALL TO ORDER/ROLL CALL:

February 16, 2021, Regular Board of Directors Meeting was called to order at 6:00 P.M. by Board Chairperson Mary Nicholson.

- A.** Pledge of Allegiance
 - o A moment of silence with all that is currently happening with Covid-19 and how it's affecting our families and community.
- B.** Approval of Minutes
 - o Approval of the Meeting Minutes for the Regular Board Meeting presented to the members of the Board of Directors of the French Camp McKinley Fire District at 6:03P.M. with the following amendment: RollCall/ Director Mary Nicholson (via zoom) removing via zoom.

Motioned by Director Houbein to Approve Meeting Minutes with the above modification, Seconded by Director Lee, Motion carried.

- C.** Approval of Agenda: *Agenda items should be addressed in the published order unless a member of the Board of Directors or a member of the public request a specific item be taken out of order and members of the Board of Directors agrees to do so.*
 - o Approval of the Meeting Agenda for the February 16, 2021 Regular Board Meeting presented to the members of the Board of Directors of the French Camp McKinley Fire District at 6:07 P.M. with the following amendment: Item IV., Open Regular Session to be moved to item X.

Motioned by Director Lee to Approve Meeting Agenda with the above modifications, Seconded by Director George, Motion carried.

III. PUBLIC COMMENT:

- A. None

IV. FIRE CHIEFS REPORTS:

A. Monthly Activity

- Administration, Operations, Fire Prevention, EMS, Trainings, and Information/Technology updates:
 - At 6:10 P.M. Fire Chief McArn reported on the training hours, notable incidents, French Camp McKinley Fire District personnel activities, and calls for the month of January 2021, operation, and training.
 - Fire Chief McArn and the individuals present at the Regular Meeting of the Board of Directors for the French Camp McKinley Fire District reviewed the Monthly Fire and EMS Report for January 2021.
 - Resignations- Rose and Tolentino both going to Stockton last day here at French Camp McKinley Fire District is 02/16/2021. The district has lost (3) last month and (3) employees this month.
- Note: Reports on file.

V. OLD BUSINESS:

A. Updates:

- FLSA
 - Records are poor still currently working on this. Recommendation to take timeframe when individuals were here.
 - 1500 or less payout
 - 2 possibly 3 individuals
 - Automatic Aid
 - Stalled due to Covid.
 1. Stockton has been too busy with hiring.
 2. Neeley hands are full.
 - Contract Negotiation/ Salary Schedule
 - Employees went back to body, look forward to advancing. Currently waiting on them to come back with another date.
 - Volunteer Fire Assistance Program Grant
 - Tolentino was lead on grants. We can attempt to piggyback off of another agency.
 - Received
 - OTS Grant
 - Looking at partnering with Montezuma or Ripon to piggyback.
 - Tolentino has been busy. He wrote for rescue equipment.
 1. Board asked if we will have anyone else to write grants.
 - i. We will partner with allied or neighboring agencies.
- A. Employee Health Benefit Coverage Tiered Cost Share MatrixOpt-Out
- Approved with modifications.

VI. NEW BUSINESS:

A. Audit Report

- Chief McArn received Mr. Johnson's audit. In his report he added comments and recommendations.
 - Copies to be submitted to the State and Gran Jury.
 - We were budgeted for the payment of the Audit.
 - We received a bill from Strand. Chief McArn will confirm that the bill is in fact from Mr. Johnson contacting Strand for the Audit.
 -

B. FY 21-22 Budget Preparations

- We need a better understanding on how we budget in categories to better understand where we spend money giving a clearer idea where monies are going. Fire Chief McArn will get together with the Finance committee for this discussion.
- Break out position, what is the cost of positions? Projectile if the Board see anything or need anything changed contact the Chief and he will make necessary changes.
 - 50/50 share to purchase radio's
 - What point does French Camp McKinley Fire District take ownership of the equipment?
 - For prior reimbursement: If mountain house comeback with 50% per Fire Chief McArn he will take it due to previous contracts not clear. Moving forward everything will be squared up annually.

VII. BUDGET AND FINANCE:

A. Budget Committee Revenue/Expense Report

- Discuss contract / Finances with Mountain House (65/35)
- Comparing how much French Camp McKinley Fire District is down from last year.
 - Legal expenses
 - Apparatus replacement
 - Reimbursement occupational costs
- Moving forward at the end of each contract year go over expenses tying them up with Mountain House.
 - Adding an Administrative Fee

VIII. CONSENT/ ACTION ITEMS: (Board of Directors)

A. Authorize January 2021 Expenditures (Members of the Board of Directors)

- At 7:12 P.M., member of the Board of Directors approved the authorization of the expenditures for the month of January 2021.
 - Director Lee motioned to approve the expenditures of January 2021 as submitted

through observation, Seconded by Director George, with none opposed, Motion carried.

Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.

Noes: None

Abstained: None

B. Adopt Employee Health Benefit Coverage Tiered Cost Share Matrix Opt-Out (Members of the Board of Directors)

- At 7:20 P.M., member of the Board of Directors Adopt (Resolution 20-21-14) Employee Health Benefit Coverage Tiered Cost Share Matrix Opt-Out.

- Director George motioned to Adopt (Resolution 20-21-14) Employee Health Benefit Coverage Tiered Cost Share Matrix Opt-Out with slight modifications including date resolution will be passed as submitted through observation, Seconded by Director Lee, with none opposed, Motion carried.

Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.

Noes: None

Abstained: None

IX. At 7:30P.M.; CLOSE EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

- A.** Report on Closed Executive Session item 8a.; if applicable

X. At 7:32P.M.; OPEN EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

- A.** Report on Closed Executive Session item 8a.; if applicable

XI. At 7:38 P.M. ADJOURNMENT OF MEETING:

*With no further business being brought before the members of the Board of Directors at this time; the meeting will be adjourned to: **March 16, 2021** Regular Board of Directors Meeting at 6:00 P.M. at the Administration Office of the French Camp McKinley Fire.*

Submitted by,

Reviewed:

Approved

Jonisha Woodward

March 09, 2021

Mario McArn, Fire Chief

Mary Nicholson, BOD Chair