



**French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS**

**REGULAR MEETING
MINUTES**

**Tuesday, October 21, 2025, at 6:00PM
310 E French Camp Road, French Camp, CA 95231**



1. CALL TO ORDER / ROLL CALL at 5:50 PM

Directors Present: Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Daniel Rego,
Rosemire Zanini

Directors Absent: None

Staff Present: Chief Marty Cornilsen via remote, Clerk Monica Hofstad

A. Pledge of Allegiance

B. Approval of the Minutes for the September Regular Meeting

*Motion by Murphy to approve September Regular Board Meeting Minutes.
Second by Lee.
Motion carried.*

C. Approval of October Agenda

*Motion by Murphy to approve October Agenda.
Second by Rego.
Motion carried.*

2. PUBLIC COMMENTS – NONE

3. CHIEF'S REPORT

A. Chief Cornilsen reviewed Incidents and Response Times for September.

B. Apparatus & Equipment: Engine 11-1 was in a minor accident on 10/1. It has been repaired and is back in service. All other apparatus are in service.

4. COMMITTEE REPORTS

A. Budget & Finance

1.) The Financial Report for September was presented by Lee.

2.) September Expenditures and the Mountain House Billing report were reviewed by Hofstad.

B. Personnel / Recruit & Retention

1.) Three candidates are currently in backgrounds / medical.

2.) Internal interviews will be taking place soon to create a list for future Captain and Engineer promotions.

5. OLD BUSINESS – NONE

6. NEW BUSINESS / CONSENT / ACTION ITEMS

A. Approve Bills Over Payable Limits

*Motion by Murphy to approve **Big Valley Ford invoice for 2025 Ford Truck F-250 S-DUTY for \$73,505.43.***

Second by Rego.

Motion carried.

*Motion by Murphy to approve **Fire Vent quote for 8X12 ft roofing platform and shipping container mounting tracks, reimbursed by the City of Mountain House, for \$15,385.00.***

Second by Lee.

Motion carried.

*Motion by Murphy to approve **Hi-Tech estimate for the repair of Engine 11-1, plus a 10% contingency for \$25,636.17.***

Second by Zanini.

Motion carried.

- B. Annual Fire Chief Review:** Cornilsen reviewed his annual performance letter to the Board and asked for the approval of his request for consideration of a salary and benefits increase. The board discussed the meaning and application of Management Leave, with George, Murphy, and Zanini offering comment.

*Motion by Murphy to approve **Chief Cornilsen's Request for a three percent (3%) annual salary increase, the addition of Management Leave of 120 hours per year, and a vacation cap increase from 240 hours to 320 hours.***

Second by Zanini.

Motion carried.

7. CHIEF COMMENTS

- A.** The District has acquired a new Ford F-250 pickup truck for Deputy Chief Fullmer. DC Fullmer's current Chevy Tahoe will be transferred to the Duty Officer. The current Duty Officer Chevy Tahoe will replace the 2010 Ford F-150 housed at Station 11-1. The F-150 will be sold at market value.
- B.** Hofstad reviewed the District's decision to move payroll services from the county to a private payroll service. The transition to the new service is expected to begin at the beginning of 2026.

8. BOARD COMMENTS – NONE

- 9. ADJOURNMENT at 6:32 PM** to the next regular meeting scheduled for November 18, 2025.