



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, September 19, 2023, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Vice Chair Larry Lee, Daniel Rego, Rosemire Zanini
Directors Absent: Gloria Murphy
Staff Present: Fire Chief Marty Cornilsen, Monica Hofstad

- I. **CALL TO ORDER / ROLL CALL** - the meeting was called to order at 5:54PM
 - A. Pledge of Allegiance
 - B. Approval of Minutes from August Regular Board Meeting.
 - ▶ Motion by Zanini to approve meeting minutes. Seconded by Rego. Motion carried.
 - C. Approval of September Agenda
 - ▶ Motion by Rego to approve agenda with the following additions to VII. New Business – *F. Approve Crescent Supply bill, G. Fire Chief Annual Review, and H. New Deputy Fire Chief Position.* Seconded by Zanini. Motion carried.
- II. **PUBLIC COMMENTS** – none
- III. **FIVE STAR BANK PRESENTATION** – presentation by Jerry Legg of Five Star Bank.
- IV. **CHIEF'S REPORT**
 - A. Fire Incidents – Cornilsen reviewed the August *Monthly Fire and EMS Major Incident Report*
 - B. Response Times – Cornilsen reviewed the August *Average Response Time Per Station Report*. Response times are within standards.
 - C. Training Report – Cornilsen reviewed the June 1 – August 31 *Total Training Hours Per Personnel Report*.
 - D. Equipment Status – There is a new Type 6 Engine in Mountain House, so the OES Type 6 is now housed at Station 11-1.
- V. **COMMITTEE REPORTS**
 - A. Budget & Finance – August County Reports were reviewed by Lee.
 - B. Apparatus & Equipment – none
 - C. 2x2 – none
 - D. Personnel Recruitment & Retention – none
- VI. **OLD BUSINESS** – NONE
- VII. **NEW BUSINESS / CONSENT / ACTION ITEMS**
 - A. August 2023 Payables Review – payables equaled \$88,253.40 / \$0.00 was grant funded or Mountain House CSD reimbursable.
 - B. Mountain House CSD Billing Review – July 2023 payment was received in August.

- C. Cal Fire Grant Resolution
 - ▶ Motion by Lee to approve Resolution 23-24-01 Cal Fire 50-50 Grant. Seconded by Zanini. Motion carried.
- D. FY 23-24 Direct Assessment Processing Report and Override Assessment Resolution
 - ▶ Motion by Lee to approve Resolution 23-24-02 Override Assessment. Seconded by Rego. Motion carried.
- E. Approval of Amendment to Purchasing Policy
 - ▶ Motion by Zanini to approve Third Amendment to Purchasing and Spending Limits Policy of French Camp McKinley Fire Protection District. Seconded by Lee. Motion carried.
- F. Approve Crescent Supply Bill – All directors present signed the Accounts Payable authorization to pay the Crescent Supply bill, dated 9/18/23, in the amount of \$22,830.68.
- G. Fire Chief Annual Review – Chief Cornilsen presented a performance review letter and detailed the previous year’s District accomplishments under his leadership.
 - ▶ Motion by Zanini to approve a 5% pay increase, additional \$500 annual education incentive, and additional \$200 annual uniform allowance. Seconded by Lee. Motion carried.
- H. New Deputy Fire Chief Position
 - ▶ Motion by Zanini to approve the new position of Deputy Fire Chief. Seconded by Lee. Motion carried.

VIII. FIRE CHIEF COMMENTS

- A. Personnel Updates
 - Engineer Dobre will be leaving the District to work for the Fire Prevention Department of Stockton Fire.
 - Captain Fullmer is setting up a new Driver Operator Class 1A/1B.
 - The final judgment was received in the Frederick Manding case. The ruling is in favor of the District’s claims.

IX. BOARD COMMENTS

- A. George questioned whether Mountain House incorporation will affect our contract. Cornilsen replied that it will not.

X. ADJOURNMENT

- A. The meeting was adjourned at 7:40PM. The next regular board meeting was scheduled for October 17, 2023.