



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, August 15, 2023, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Gloria Murphy, Rosemire Zanini, and Daniel Rego
Directors Absent: Vice Chair Larry Lee
Staff Present: Fire Chief Marty Cornilsen, Monica Hofstad

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 PM by George.

- A. Pledge of Allegiance
- B. Approval of Minutes from July Regular Board Meeting.
 - ▶ Motion by Zanini to approve meeting minutes. Seconded by Gloria. Motion carried.
- C. Approval of August Agenda.
 - ▶ Motion by Murphy to approve August Agenda. Seconded by Zanini. Motion carried.

II. PUBLIC COMMENTS: NONE

III. CLOSED SESSION: Litigation Update

- A. Session opened at 6:05 PM
- B. Session closed at 6:10 PM

IV. CHIEF'S REPORT

- A. Fire Incidents: Cornilsen reviewed the July *Monthly Fire and EMS Major Incident Report*.
- B. Response Times: Cornilsen reviewed the July *Average Response Time Per Station Report*. Response times are within standards.
- C. Equipment Status: Engine 11-1 has returned from service. All apparatus are in service.

V. COMMITTEE REPORTS

- A. Budget & Finance
 - July County Reports reviewed by Zanini.
- B. Apparatus & Equipment: None
- C. 2 x 2: None
- D. Personnel Recruitment & Retention: None

VI. OLD BUSINESS: NONE

VII. NEW BUSINESS / CONSENT / ACTION ITEMS

- A. June 2023 Payables Review – payables equaled \$152,387.71 / \$51,095.14 of this was grant funded.

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- B. Mountain House CSD Billing Review – all payments have been received for FY 2022-23.
- C. Approval of vendor payments exceeding Purchasing Policy limits.
 - George requested a new Purchasing Policy be proposed. Hofstad will review District policy and submit a proposal at the next board meeting.
- D. FY 23-24 Direct Assessment Processing Report and Override Assessment Resolution – the resolution will be provided at the next board meeting.

VIII. FIRE CHIEF COMMENTS / UPDATES

A. Personnel Updates

- The District is anticipating some members leaving in the near future.
- Volunteer Russ Giannotti is preparing for the District Pancake Breakfast to be held at French Camp Elementary in the early spring. Murphy suggested adding an additional activity, such as an egg hunt.

B. Department Activities

- Chief spoke with the VA in Washington D.C. regarding the request for impact funds for the new clinic.
- The loan for Engine 11-3 has been paid off.

IX. BOARD COMMENTS: NONE

X. ADJOURNMENT

- A. The meeting was adjourned at 6:57 PM. The next regular board meeting was scheduled for September 19, 2023.