



**French Camp McKinley Rural Fire Protection District**  
**BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING MINUTES**  
Tuesday, May 16, 2023, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231



**Directors Present:** Chair Philip George, Gloria Murphy, Daniel Rego, Rosemire Zanini  
**Directors Absent:** Vice Chair Larry Lee  
**Staff Present:** Fire Chief Marty Cornilsen (phone), Admin. Assistant Monica Hofstad, Captain Jonathan Hiriscau

**I. CALL TO ORDER / ROLL CALL**

The meeting was called to order at 5:55 PM by George.

A. Pledge of Allegiance

B. Approval of Minutes from April Regular Board Meeting.

▶ Motion by Rego to approve meeting minutes. Seconded by Murphy. Motion carried.

C. Approval of May Agenda.

▶ Motion by Murphy to approve May Agenda with the following changes: Remove Closed Session and move agenda item VI.A. Old Business, Resolution to Adopt the 2022 California Fire Code, to agenda item III. Seconded by Murphy. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. RESOLUTION 22-23-06: ADOPTION OF THE 2022 CA FIRE CODE**

▶ Motion by Zanini to approve Resolution 22-23-06. Seconded by Murphy. Motion carried.

**IV. CHIEF'S REPORT**

A. Fire Incidents: Cornilsen reviewed the April *Monthly Fire and EMS Major Incident Report*.

B. Response Times: Cornilsen reviewed the April *Average Response Time Per Station Report*. Response times are within standards.

C. Equipment Status: Engine 11-3 repairs have been completed. Acting-Lieutenant Gerdes is doing a phenomenal job with apparatus, as well as other staff. Engine 11-1 will be going in for service soon for a radiator leak.

D. Training Report: Total of 643 hours of training completed in April.

**V. COMMITTEE REPORTS**

A. Budget & Finance

- April County Reports reviewed by Zanini.
- April Payables equaled \$111,088.53.
- Mountain House CSD Payments – all payments have been received through April..

B. Apparatus & Equipment – Covered in Chief's Report.

C. 2 x 2: None

D. Personnel Recruitment & Retention – Academy 23-1 concludes June 7.

**French Camp McKinley Rural Fire Protection District**

---

**May 16, 2023 MINUTES, Cont.**

**VI. OLD BUSINESS**

- A. Open a business bank account. Hofstad will present a resolution to open a business bank account at the next board meeting.

**VII. NEW BUSINESS / CONSENT / ACTION ITEMS**

- A. Approve payment to FASIS for 2021-22 Payroll Adjustment.
  - ▶ Motion by Zanini to approve payment. Seconded by Rego. Motion carried.
- B. Resolution to Approve the JPA Agreement of Fire Risk Management Services.
  - ▶ Motion by Rego to approve agreement. Seconded by Zanini. Motion carried.

**VIII. FIRE CHIEF COMMENTS / UPDATES**

- A. Personnel – Administration is in discussion with the labor group regarding rank and pay changes in the new fiscal year. George requested a review of the difference at one, two, and three years.
- B. District Activities – Community Clean Up is this Saturday. There will be dumpsters on-site.

**IX. BOARD COMMENTS - NONE**

**X. ADJOURNMENT**

- A. The meeting was adjourned at 6:50 PM. The next regular board meeting was scheduled for June 20, 2023.