



French Camp McKinley Rural Fire Protection District  
BOARD OF DIRECTORS

**REGULAR BOARD MEETING MINUTES**

Monday, October 30, 2023, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231



**Directors Present:** Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Daniel Rego, Rosemire Zanini

**Directors Absent:** None

**Staff Present:** Fire Chief Marty Cornilsen, Deputy Chief Jason Fullmer, Monica Hofstad

**I. CALL TO ORDER / ROLL CALL**

The meeting was called to order at 5:56 PM

- A. Pledge of Allegiance
- B. Approval of Minutes from September Regular Board Meeting.
  - ▶ Motion by Lee to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of October Agenda
  - ▶ Motion by Lee to approve agenda. Seconded by Murphy. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. CLOSED SESSION: Litigation Update**

- A. Session opened at 6:03 PM
- B. Session closed at 6:12 PM

**IV. CHIEF'S REPORT**

- A. Fire Incidents – Fullmer reviewed the September *Monthly Fire and EMS Major Incident Report*. Of note: 102 total incidents, 16 of which were fires.
- B. Response Times – Fullmer reviewed the September *Average Response Time Per Station Report*. Engine 11-1 average response time is 1:49.
- C. Training Report – Fullmer reported that from January 1 to current date, staff have completed 6,515 hours of training. Probationary firefighters recently completed a one-week Driver Operator class.
- D. Equipment Status – Engine 11-1 is in service. The OES is at Station 16-1 while Brush 16-1 is undergoing service. The new engine build is on schedule. Estimated delivery date is April.

**V. COMMITTEE REPORTS**

- A. Budget & Finance – September County Reports were reviewed by Lee.
- B. Apparatus & Equipment – none
- C. 2x2 – none
- D. Personnel Recruitment & Retention – One employee is in background for Sac City Fire. Other local fire departments are hiring and there are some employees who may be applying.

**VI. OLD BUSINESS: NONE**

## **VII. NEW BUSINESS / CONSENT / ACTION ITEMS**

- A. September 2023 Payables Review – payables equaled \$131,068.90.
- B. Mountain House CSD Billing Review – August and September 2023 payments were paid in October. Revenue will be reflected in the October County Report.
- C. Board Approval for Payables Above Limits. The Board approved and signed the authorization for payments to Allstar Fire Equipment and Honda Kawasaki of Modesto.
- D. Resolution 23-24-04 Revised Budget Adoption
  - ▶ Motion by Lee to approve Resolution 23-24-04 Adoption of the Revised 2023-2024 Budget. Seconded by Murphy. Motion carried.
- E. Quarterly Financial Report – First Quarter – Hofstad presented the report. Revenues are as expected at the end of the first quarter. Expenditure totals are at 25% of the annual budget.
- F. Resolution 23-24-05 Appointing a District Treasurer
  - ▶ Motion by Murphy to approve Resolution 23-24-05 Appointing a District Treasurer and Defining the Duties and Compensation of that Office. Seconded by Rego. Motion carried.
- G. Resolution 23-24-06 Establishing Five Star Bank as a Depository
  - ▶ Motion by Murphy to approve Resolution 23-24-06 Establishing Five Star Bank as a Depository and Authorizing the Transfer of District Funds. Seconded by Rego. Motion carried.

## **VIII. FIRE CHIEF COMMENTS**

- A. Personnel Updates
  - Comments made during Committee Reports: Personnel Recruitment & Retention.
- B. Department Activities
  - There will be a promotion ceremony at Station 16-1 at 6:00 PM on Friday, November 10<sup>th</sup>, recognizing Deputy Chief Jason Fullmer, Captain Bill Fisk, Captain Jesus Valencia, and Engineer Jordan Palmer

## **IX. BOARD COMMENTS**

- A. George congratulated and welcomed Chief Fullmer. Zanini will not be present at the November and December meetings.

## **X. ADJOURNMENT**

- A. The meeting was adjourned at 6:55 PM. The next regular board meeting was scheduled for November 21, 2023.