



## French Camp McKinley Rural Fire Protection District

### BOARD OF DIRECTORS

### REGULAR MEETING

### MINUTES

Tuesday, March 18, 2025, at 6:00PM

310 E French Camp Road, French Camp, CA 95231



#### 1. CALL TO ORDER / ROLL CALL at 6:00 PM

Directors Present: Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Daniel Rego, Rosemire Zanini

Directors Absent: None

Staff Present: Chief Marty Cornilsen, Clerk Monica Hofstad

- A. Pledge of Allegiance
- B. Approval of January Regular Board Meeting Minutes

*Motion by Zanini to approve January Regular Board Meeting Minutes.*

*Second by Murphy.*

*Motion carried.*

- C. Approval of March Agenda

*Motion by Lee to approve March Agenda.*

*Second by Rego.*

*Motion carried.*

#### 2. PUBLIC COMMENTS – NONE

#### 3. CHIEF'S REPORT

- A. Chief Cornilsen reviewed Incidents and Response Times for January (121 calls, 8 overlapping) and February (108 calls, 22 overlapping).
- B. Apparatus & Equipment: All in service. Engine 11-1 had minor maintenance work last month. Additional minor work is planned before warranty expiration at the end of April.

#### 4. COMMITTEE REPORTS

- A. Budget & Finance – the Financial Report for February was presented by Lee.
- B. Personnel / Recruit & Retention
  - 1.) The French Camp Professional Firefighters Association has requested an updated Memorandum of Understanding. The current MOU ends June 30, 2025. Committee members George and Rego are reviewing the requests and are meeting with Cornilsen and Hofstad on April 9<sup>th</sup>.
  - 2.) The District has hired a new firefighter, Aldo Alvarez. He is currently enrolled in an eight-week academy, spending four weeks in French Camp, followed by four weeks in Mountain House.
  - 3.) Recruitment for Mountain House Station 16-2 personnel is expected to begin soon. The station will be staffed with 3 captains and 3 engineers.

#### 5. OLD BUSINESS – NONE

## **6. NEW BUSINESS / CONSENT / ACTION ITEMS**

- A. Resolution 24-25-10: Approve the Deputy Chief Step Schedule.

*Motion by Murphy to approve Resolution 24-25-10.  
Second by Lee.  
Motion Carried.*

- B. California Statements of Economic Interests (Form 700) for 2024-2025 were collected from Board Members.

- C. Monthly Expenses and Mountain House Billing report reviewed by Hofstad.

- 1.) January expenses were \$162,191.01, including \$38,915.12 to be reimbursed by grants or by the City of Mountain House.
- 2.) February expenses were \$273,466.67, including \$37,574.91 to be reimbursed by grants or by the City of Mountain House.
- 3.) Mountain House Billing is up to date.

- D. Approve Bills Over Payables Limits

- 1.) FRMS Workers' Compensation 2023-2024 Payroll Adjustment, Invoice FRMS00318 for \$14,709.00

*Motion by Murphy to approve Invoice FRMS00318 for \$14,709.00.  
Second by Lee.  
Motion Carried.*

## **7. CHIEF COMMENTS**

- A. Personnel Updates

- 1.) Two personnel are out on workers' comp with both expected back on full duty in the next couple of weeks.
- 2.) Captain Gerdes and Engineer Palmer left today to go to the Fresno Symposium with Engine 11-1.

- B. Department Activities

- 1.) Station updates are progressing on schedule.
- 2.) Chief Cornilsen attended the recent French Camp Municipal Advisory Council.

## **8. BOARD COMMENTS**

- A. Murphy asked how members of the community can sign up for District classes, such as CPR. Cornilsen answered that when the interest list meets the minimum required for a class, an email is sent out to individuals to schedule a date.
- B. Murphy shared her positive experience attending the San Joaquin County free Public Board Training at the University of the Pacific in Stockton. She recommended that other board members attend.

- 9. ADJOURNMENT at 6:54 PM** to the next regular meeting scheduled for April 15, 2025.